

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Melksham Assembly Hall, Market Place, Melksham, SN12 6EF
Date: Wednesday 10 October 2012
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Alison Sullivan (Melksham Community Area Manager), direct line 01249 821621 or (email) alison.sullivan@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Rod Eaton, Melksham North (Vice Chairman)
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South
Cllr Stephen Petty, Melksham Central
Cllr Roy While, Melksham Without South

	Time
<p>1 Chairman's Welcome, Introduction and Announcements</p>	<p>7.00pm</p>
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 3 - 14</i>)</p> <p>To confirm the minutes of the meeting held on 8 August 2012.</p>	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5 Partner Updates (<i>Pages 15 - 26</i>)</p> <p>To receive written updates from any of the following partners:</p> <ul style="list-style-type: none"> a. Melksham CAYPIG b. Melksham Youth Advisory Group (YAG) c. Community Area Partnership Representative d. Wiltshire Police/Wiltshire Police Authority e. Wiltshire Fire and Rescue Service f. NHS Wiltshire g. Melksham Town Council h. Parish Council Nominated Representatives i. Melksham Chambers of Commerce 	
<p>6 Melksham Campus - services and facilities</p> <p>To approve the broad positioning of the Campus on the Melksham House site and the accommodation schedule of services and facilities that will be provided.</p> <ul style="list-style-type: none"> a. Introduction by the Shadow Community Operations Board, (SCOB). b. Presentation form the Architect and Wiltshire Council Officers. c. Discussion on content. 	<p>7.20pm</p>

	d. Discussion on layout.	
	e. Recommendations.	
7	Cabinet Member Questions Cllr Stuart Wheeler - Cabinet Member for Transformation, Culture, Leisure and Libraries, will explain his portfolio and answer any questions.	8.20pm
8	Any other items of public concern?	8.35pm
9	Grants and Funding (<i>Pages 27 - 32</i>) To ask Councillors to consider six applications seeking 2012/2013 Community Area Grant Funding. <ul style="list-style-type: none"> a. Wiltshire People First seeking £1,500 to provide an oral history of the lives of people with learning difficulties in west Wiltshire over the last 100 years. b. Melksham Amateur football club seeking £2,800 for a disabled football project. c. Atworth Youth club seeking £300 for Aikido project. d. Great Hinton Indoor Bowling Club seeking £300 for carpet handling trolley. e. The Happy Circle Day Centre seeking £350 for a Christmas event. f. Semington Village Hall Management Committee seeking £350 for Christmas lights. 	8.40pm
10	Future Meeting Dates <ul style="list-style-type: none"> • Wednesday 12 December 2012 – Melksham Oak School. • Wednesday 6 February 2013 – Seend Community Centre. 	9.00pm

11 **Evaluation and Close**

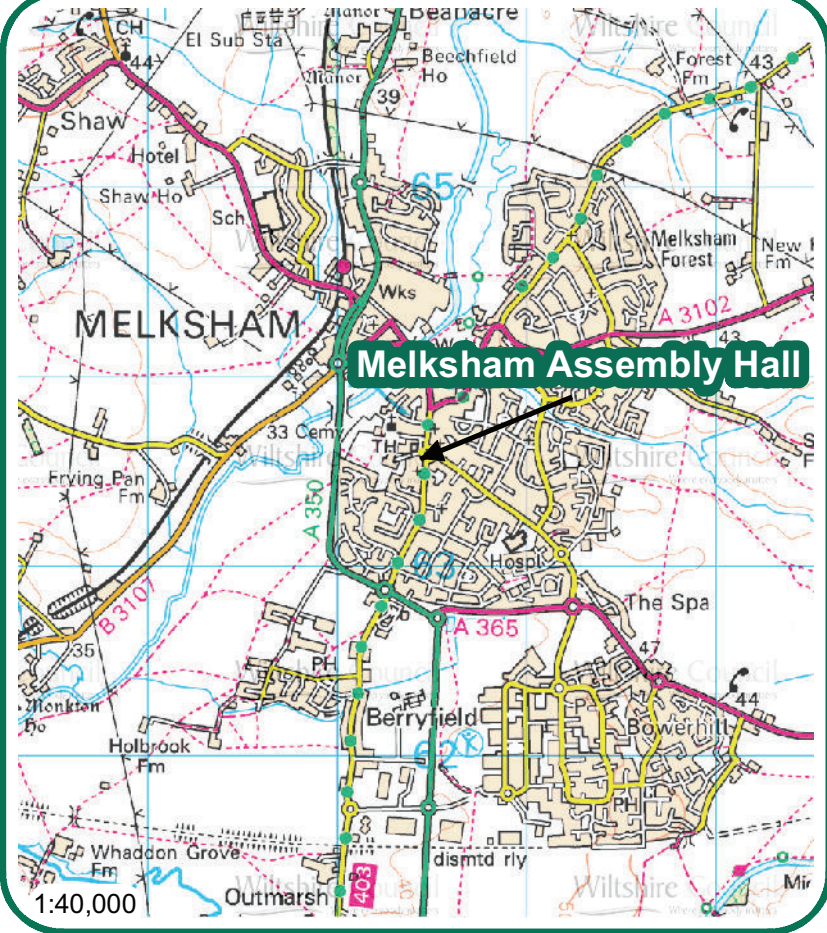
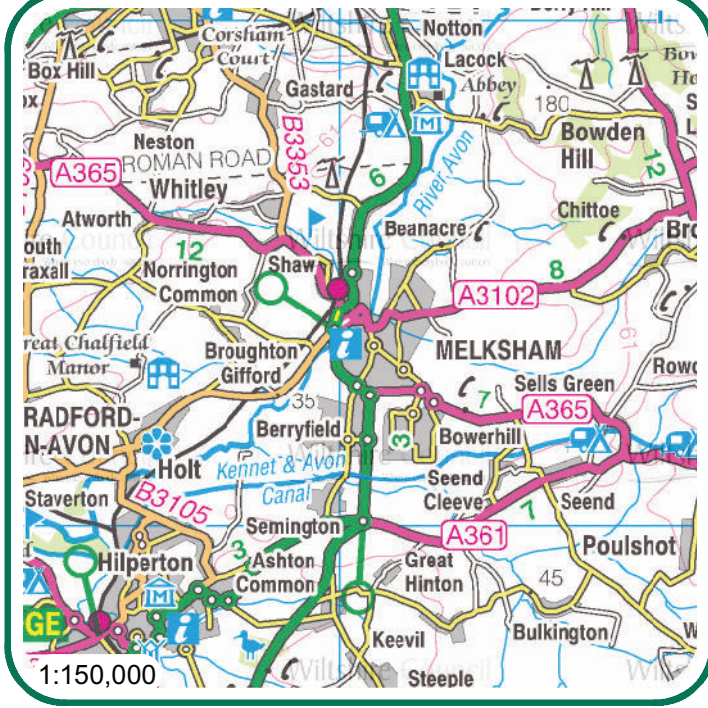
Area Board Issues Process:

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm> .

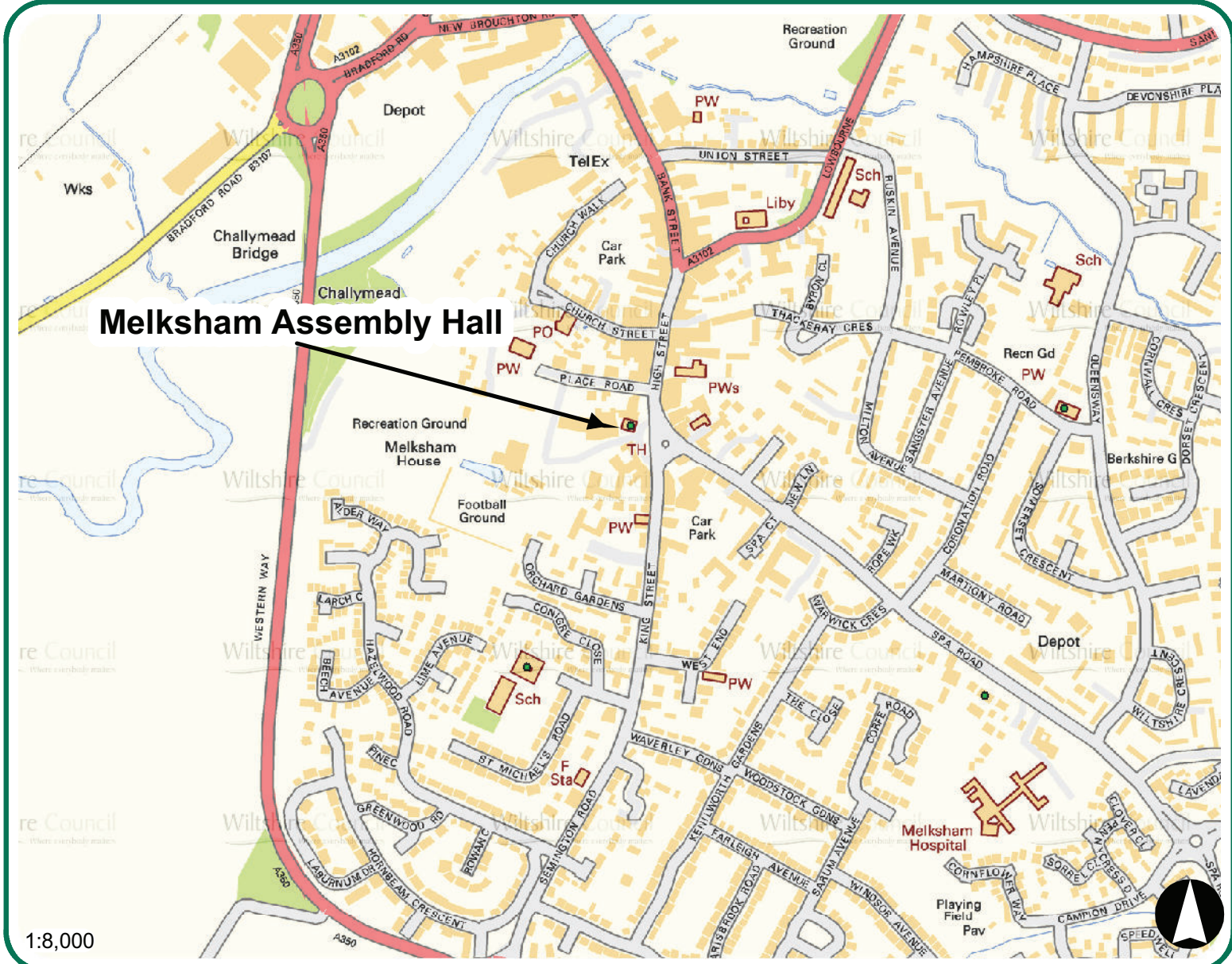
You can also submit issues online for the area board to consider, or fill in an issues sheet by hand.

https://forms.wiltshire.gov.uk/area_board/areaboards.php



Melksham Assembly Hall
Market Place
Melksham
SN12 6EF

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Bowerhill Village Hall, Halifax Road, Bowerhill SN12 6SN
Date: 8 August 2012
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed (Chairman), Cllr Rod Eaton (Vice Chairman), Cllr Mark Griffiths, Cllr Jon Hubbard, Cllr Steve Petty and Cllr Fleur de Rhe Philipe

Wiltshire Council Officers

Alison Sullivan - Community Area Manager
Kevin Fielding - Democratic Services Officer
Niki Lewis – Service Director
Anna Lee – Planning Officer, Economy & Enterprise
Matthew Woolford - Communications Account Manager

Town and Parish Councils

Melksham Town Council – Chris Petty
Atworth Parish Council – Effie Gale-Sides & Mitch Roberts
Melksham Without Parish Council – Mike Mills
Seend Parish Council – T.Carr & Joan Savage
Semington Parish Council – Paul Bowyer & Ron Robinson
Steeple Ashton Parish Council – C.Hyatt

Partners

Wiltshire Police Authority – Chris Hoare
Wiltshire Police – Inspector Lisette Harvey
Wiltshire Fire & Rescue Service – Mike Franklin
Chamber Of Commerce – Graham Ellis

Community Area Partnership – Colin Goodhind, Chris Holden & Phil McMullen

Total in attendance: 55

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Bowerhill village hall, and then introduced the Wiltshire councillors who made up the area board as well as Cllr Fleur de Rhe Philipe, Cabinet Member for economic development and strategic planning who was in attendance.</p> <p>The Chairman thanked the various stake holders and parish representatives in attendance.</p> <p>The following announcements contained in the pack were mentioned briefly:</p> <ul style="list-style-type: none"> • The State of the Environment Report. • The Localism Act. • The Boundary (Community Governance) Review.
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Roy While and Paul Wiltshire – Broughton Gifford Parish Council.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the 6 June 2012 meeting were agreed as a correct record and signed by the Chairman.
4	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.12 Community Grants Scheme – Extended Services Melksham.</p> <p>Cllr Jon Hubbard – was a member of the board of governors, (Extended Services Melksham), Would speak and then leave the room when the application was discussed and voted on.</p>
5	<p><u>Partner Updates</u></p> <p>a.Melksham CAYPIG/YAG – not in attendance.</p>

b. Community Area Partnership Representative.

Colin Goodhind advised that:

- The CAP had facilitated an event that highlight community budgets and Local needs, the meeting had been well supported.
- A steering group was to be set that would look at a Federal Neighbourhood Plan.
- Some good cross Community Area Partnership working, looking at bus routes.
- The CAP were looking to revive the community action plan.

Theme Groups

- The Waterways group - had now had several meetings.
- Community Safety Group - ongoing work being carried out.

c. Wiltshire Police Authority/Wiltshire Police

Chris Hoare gave the Police Authority update which highlighted the election of the posts of Police and Crime Commissioners across the country.

Points made included:

- PCCs will be elected for every force area in England and Wales outside London.
- Elections take place on 15 November, with PCCs taking office on 22 November.
- PCC will replace Wiltshire Police Authority (WPA).
- PCCs are being introduced by government to increase accountability of the Police.

Inspector Lisette Harvey gave the Wiltshire Police update.
The written report was noted.

Points made included:

	<ul style="list-style-type: none"> • Residents should ensure that ground floor windows were secured to deter opportunist burglaries during periods of hot weather. • Anti-social behaviour around the Waitrose store in Melksham was now being targeted. <p>d.Wiltshire Fire and Rescue Service The written update distributed with the agenda was noted.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The Wiltshire Fire and Rescue Service were putting together its new business plan and invited stake holders to register for a questionnaire to help shape the plan. • That the Wiltshire Fire and Rescue Service were keen to carry out free fire safety checks for residents in the area. <p>e.NHS Wiltshire The written update distributed with the agenda was noted.</p> <p>f.Melksham Town Council Cllr Chris Petty advised that he had nothing to report.</p> <p>g.Parish Council Nominated Representatives Nothing to report.</p> <p>h.Melksham Chamber of Commerce Graham Ellis advised that the Chamber of Commerce were currently looking at regeneration and transport, both rail and canal based.</p> <p>The Chairman thanked everyone for their updates.</p>
6	<p><u>Cabinet Member Questions</u></p> <p>Cllr Fleur de Rhe Philipe, Cabinet Member for economic development and strategic planning gave a brief outline of her portfolio. Points made by Cllr de Rhe-Philipe:</p> <ul style="list-style-type: none"> • Economic Development – the prime objective being to get jobs into Melksham, rather than houses, and to achieve carbon reduction targets.

	<ul style="list-style-type: none"> • The importance of the core strategy planning policies to the town and community area. <p>The Chairman thanked Cllr de Rhe-Philippe for attending the meeting.</p>
7	<p><u>Enara - home care provider</u></p> <p>Justine Pickford – Regional Director, Enara gave an update on the services that Enara were currently providing in the Melksham and surrounding areas to help people stay at home.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • How is the Enara Team made up: <ul style="list-style-type: none"> Office Team - 15 office staff plus 'surge' capability from dual trained care staff. Sheltered Housing Team - Managed by Greensquare. Care and Support staff - 127 care staff with 210 Customers in Wiltshire; 82 in Melksham. • How do Enara continue to improve: <ul style="list-style-type: none"> Annual Customer Survey. Quarterly telephone reviews. Field based quality checks. Staff training and supervision. • Recruitment: <ul style="list-style-type: none"> Significant local employer. Constant retention. Constant recruitment. Methods: Local newspaper, Leaflets, Internet and word of mouth.

	<p>Questions raised from the floor:</p> <ul style="list-style-type: none"> • What training do new members of staff receive? <i>a. New staff receive a one week induction, which includes, food hygiene and personal care.</i> <p>The Chairman thanked Justine Pickford for her presentation.</p>
8	<p><u>Neighbourhood Plans</u></p> <p>Anna Lee - Economy & Enterprise, Wiltshire Council gave a presentation that outlined the concept of Community Planning and how these plans fitted in to the Wiltshire Core Strategy.</p> <p>Points made included:</p> <p>What is a Neighbourhood Plan?</p> <ul style="list-style-type: none"> • Plans which set out policies in relation to the development and use of land. • Neighbourhood plans are permissive: about enabling development not stopping it. • Once brought into force, neighbourhood plans would be used in the determination of planning applications. • Plans must be prepared in accordance with the legislation. • Plans must have regard to national policy. • Plans must be in general conformity with the strategic policies of the development plan. <p>Relationship with other plans</p> <ul style="list-style-type: none"> • Parish plans. • Melksham Area Community Action Plan. • Melksham Urban Design Study. • All can form part of the evidence base for developing a neighbourhood plan.

	<p>Roles and responsibilities</p> <ul style="list-style-type: none"> • Neighbourhood planning has to be led by town and parish councils. • Wiltshire Council advocates a ‘steering group’ approach. • Wiltshire Council has a duty to provide support. <p>Costs and funding</p> <ul style="list-style-type: none"> • Cost will depend on nature of the plan. • Costs to be met by town or parish council may include: <ul style="list-style-type: none"> — Preparing evidence. — Consultation and printing/distribution costs. — Undertaking Sustainability Appraisal. • Wiltshire Council funds examination and referendum. <p>Questions raised from the floor included:</p> <ul style="list-style-type: none"> • Is there a deadline for submitting a plan? <i>a.No.</i> • How do the steering groups get formed? <i>a.Early days for this, there are four pilots currently running, how the steering groups are formed will come from the experiences of these pilots.</i> • Would Wiltshire Council be able to give guidance as to what is an appropriate Neighbourhood Plan? <i>a.Yes, a link officer would be assigned to work with on each plan submitted.</i> <p>The Chairman thanked Anna Lee for her presentation.</p>
9	<p><u>Our Community Matters: Melksham Blogsite</u></p> <p>Matthew Woolford - Communications Account Manager, Wiltshire Council gave presentation for the proposal of the setting up of community area blogs sites.</p>

	<p>Points made:</p> <p>What are we proposing</p> <ul style="list-style-type: none"> • Build on social media revolution with a series of digital community notice boards. • Increase opportunity for people to engage locally. • Free virtual space that communities can use to promote events and news. • The sites will provide an additional way to publicise local news, comments, ideas, events and jobs. <p>How you can get involved.</p> <ul style="list-style-type: none"> • You will be able to post stories, news, events, comments, jobs and ideas. • We will be able to promote your projects and groups through links from this site. • Community reporters. <p>What next</p> <ul style="list-style-type: none"> • Working with local groups to show how it can be used. • Holding a hands-on demonstration to show you how you can use the site, which would be held at Melksham House on Tuesday 18 September, start time 6pm. • Looking to launch the site in early autumn. • All sites launched in Wiltshire by early 2013. <p>The Chairman thanked Matthew Woolford for his presentation.</p>
10	<p><u>Update on Melksham Campus and Timeline</u></p> <p>George Roberts - Melksham Shadow Campus Operations Board gave the Melksham Campus update.</p> <p>Points made included:</p>

	<ul style="list-style-type: none"> • That the architects were now looking at the Campus brief and would be reporting back to the SCOB. • The Special Area Board meeting that had been planned for the 18 September would now not take place, the architects and SCOB still needed to consult and discuss plans before bringing them to the Area Board. It was decided that the Area Board meeting of the 10 October would be used as a Campus themed meeting. <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board would now hold its Campus themed meeting on the 10 October 2012, which would approve services and facilities to be contained in the campus before proceeding to architects and planning. <p>The Chairman thanked George Roberts for his update.</p>
11	<p><u>Any other urgent items of public concern?</u></p> <p>There were none.</p>
12	<p><u>Grants and Funding</u></p> <p>Hayley Spencer - Melksham Comic Con, gave a brief presentation which highlighted the successful first Melksham Comic Con, which was held on the 26 May 2012. Hayley thanked the Area Board for the funding that the Area Board had given to Comic Con.</p> <p>The Chairman Thanked Hayley Spencer for her presentation and wished Comic Con well for the future.</p> <p>Community Grants Scheme</p> <p>Golden Fleece Cricket Club awarded £5,000 towards a new pavilion at their new cricket field adjacent to Whitley Golf Club.</p> <p><i>Decision</i> <i>This application demonstrates a link to the Melksham community plan – ‘increase recreation provision in the Melksham area’.</i></p> <p>Melksham Council of Community Services awarded £4,966 for a replacement engine for their accessible community bus.</p> <p><i>Decision</i> <i>Agreed, reliable accessible transport for the elderly and disabled provides benefits for the vulnerable in our community, as this is often the only way they</i></p>

	<p><i>can leave their homes.</i></p> <p>Note: Cllr Jon Hubbard leaves the room.</p> <p>Extended Services Melksham awarded £2,500 towards counselling for young people.</p> <p><i>Decision</i> <i>This application demonstrates a link to the Melksham community plan – ‘encourage local support of disadvantaged young people and ensure convenient and accessible source of advice’.</i></p> <p>Note: Cllr Jon Hubbard returns to the room.</p> <p>Small Grant Scheme</p> <p>Busy Bees awarded £200 towards the purchase of a new sewing machine.</p> <p>AFC Melksham awarded £350 towards coaching for kids.</p> <p>Bowerhill Residents Action Group awarded £120 to purchase two strimmers to maintain the picnic area</p> <p>Poulshot Village Trust awarded £304 to purchase a gazebo for village events.</p>
13	<p><u>Future Meeting Dates</u></p> <p>Tues 18 September 2012, Melksham House – Melksham Blog themed meeting. Note: that this is not an Area Board meeting.</p> <p>Weds 10 October 2012, Seend Community Centre - (special themed meeting to approve services and facilities to be contained in the campus before proceeding to architects and planning).</p> <p>Weds 12 December 2012, Melksham Oak School.</p>
14	<p><u>Evaluation & Close</u></p> <p>The Chairman thanked all for attending, including Alison Sullivan the Community Area Manager.</p>



Melksham Community Area Board Report October 2012

1. Neighbourhood Policing Team - Team Sergeant: Malcolm McLundie

Town Centre Team: Beat Manager – PC Kane Fulbrook-Smith; PCSO Luke Barnett; PCSO Helen Wilson & PCSO Christopher Pugh

Rural North Team: Beat Manager – PC Barry Dalton; PCSO Janet Gould & PCSO Maggie Ledbury

Rural South Team: Beat Manager – PC Emily Thomas & PCSO Rose Baldock

2. NPTs - Current Priorities & Consultation Opportunities:

See the Wiltshire Police website www.wiltshire.police.uk for information about the NPT including team membership, priorities and forthcoming community consultation events.

3. Police Authority Representative: Mr Angus Macpherson - please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

As shown in the performance table below, the volume of all recorded crimes has increased except for anti-social behaviour. On a daily basis reported incidents and crime are monitored and reviewed locally in order to take any opportunity to detect a crime and prevent a reoccurrence.

ED Melksham	Crime			
	September 2010 - August 2011	September 2011 - August 2012	Volume Change	% Change
Victim Based Crime	956	1168	212	22%
Domestic Burglary	37	46	9	24%
Non Domestic Burglary	89	101	12	13%
Vehicle Crime	68	144	76	112%
Criminal Damage & Arson	197	266	69	35%
Violence Against The Person	214	222	8	4%
ASB Incidents (Year to Date)	489	386	-103	-21%

The NPT concentrates its efforts on prevention and making interventions with those who are likely suspects. The NPT works in partnership with and addresses concerns from the community as well as tackling these priority crimes.

The information below provides some context with key messages to communicate to the community.

Burglary is occurring in residential locations. The burglar is entering homes through windows that have been left open, even if only slightly ajar. The burglar will take items of value.

It is thought that the burglar walks from house to house looking for an open window or gap to climb through, in order to carry out the crime. One incident shows that the burglar has reached through a small gap to grab a door key, and then gained access to the house.

Although it may be uncomfortable in this humid weather, the advice is to:

- 1 Keep windows closed
- 2 Remove house and car keys from near front and back doors – never have them on show

These small changes should reduce the risk of residents becoming victims of crime in their own homes and make it more difficult for the burglar!

Vehicle crime remains an issue across the area. The most common offence is theft from cars where sadly the owner has left the vehicle insecure, even if the car is parked on a driveway!

Property stolen and favoured by the thief includes sat navs, sunglasses, briefcases and cash. All these items are either in full view or in the glove box.

A number of people have been arrested for thefts, but cars are still being broken into. Residents are urged to lock their cars, to be vigilant and to report (at the time) any suspicious activity. The local team is aware of those who are committing such crime and will continue to stop them by lawful and proportionate tactics. Additional staff are deployed, some in plain clothes, to catch those responsible. Theft from motor vehicles will not be tolerated!

Violence against the Person is a concerning issue for police and one that increases fear and uncertainty amongst the community. The problems are not directly linked to the 'night time economy' but do impact on those who are law abiding and enjoying a night out.

The focus on reducing violent crime will remain. However, it requires a partnership approach between the police and the community, sending a clear message to perpetrators that violence will not be tolerated.

Anyone subject to or a witness to assaults (physical or non-physical) need to report what's happening as this is unacceptable behaviour and will be addressed by the police and other agencies.

On a separate note, NPT is noting an issue that should be shared with **dog owners**. Several incidents have occurred involving dogs, such as dogs attacking other dogs with people getting injured trying to separate them and others running loose and biting people.

The key message for owners and those in control of dogs is that they could be held responsible for their dogs' actions if it is deemed that they are "not properly controlled". This could result in control orders or vets' bills being sought at a magistrates court.

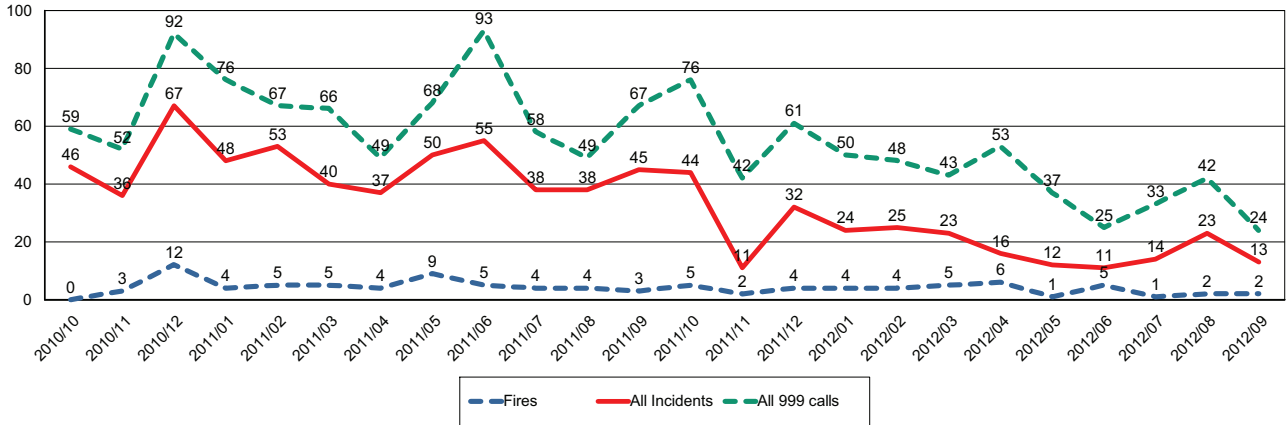
**Lisette Harvey
Sector Commander
26 September 2012**



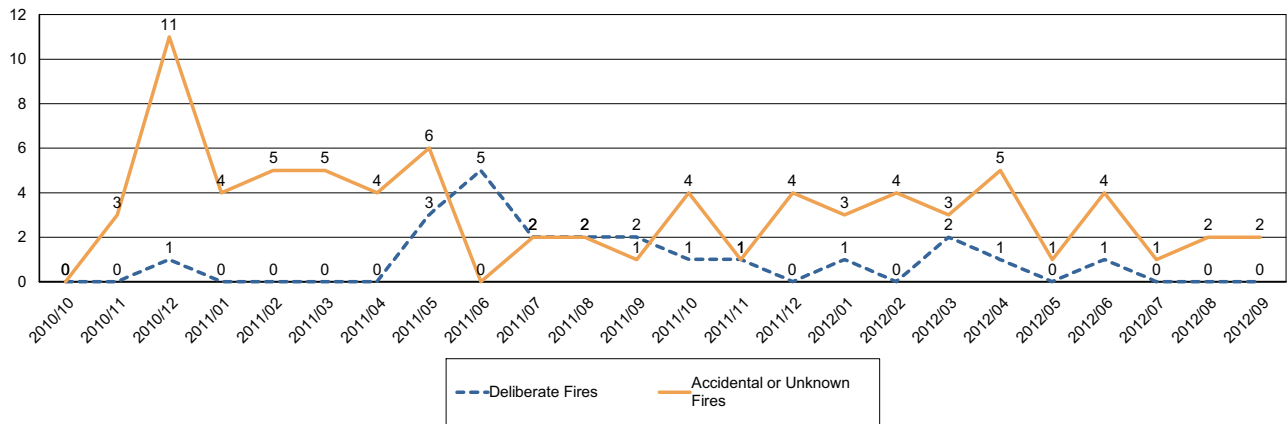
Report for Melksham Area Board

The following is an update of Fire and Rescue Service activity up to and including September. It has been prepared using the latest information and is subject to change.

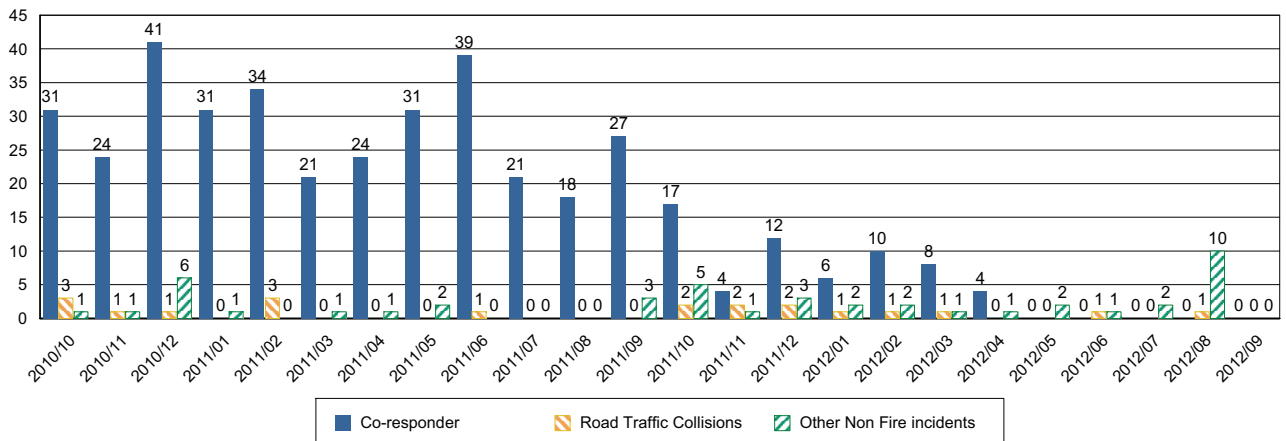
Incidents and Calls



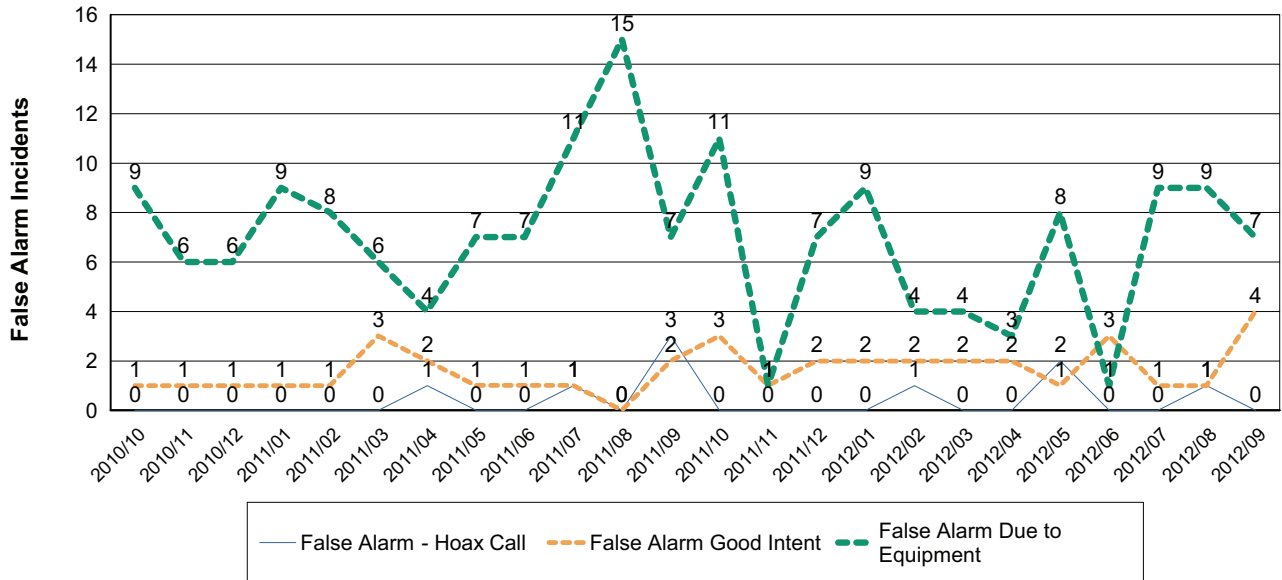
Fires by Cause



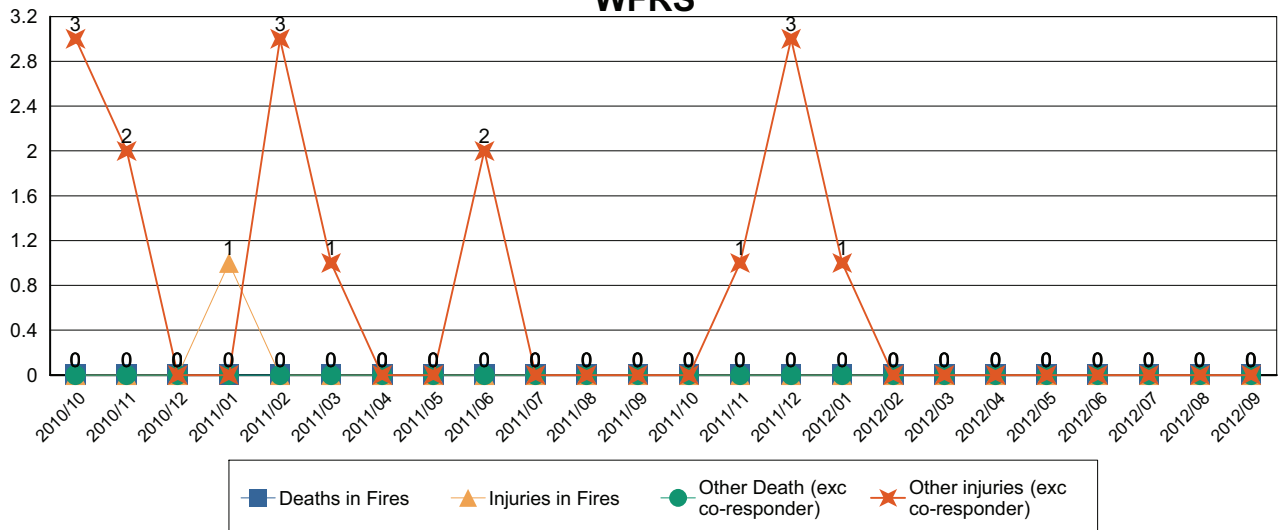
Non-Fire incidents attended by WFRS



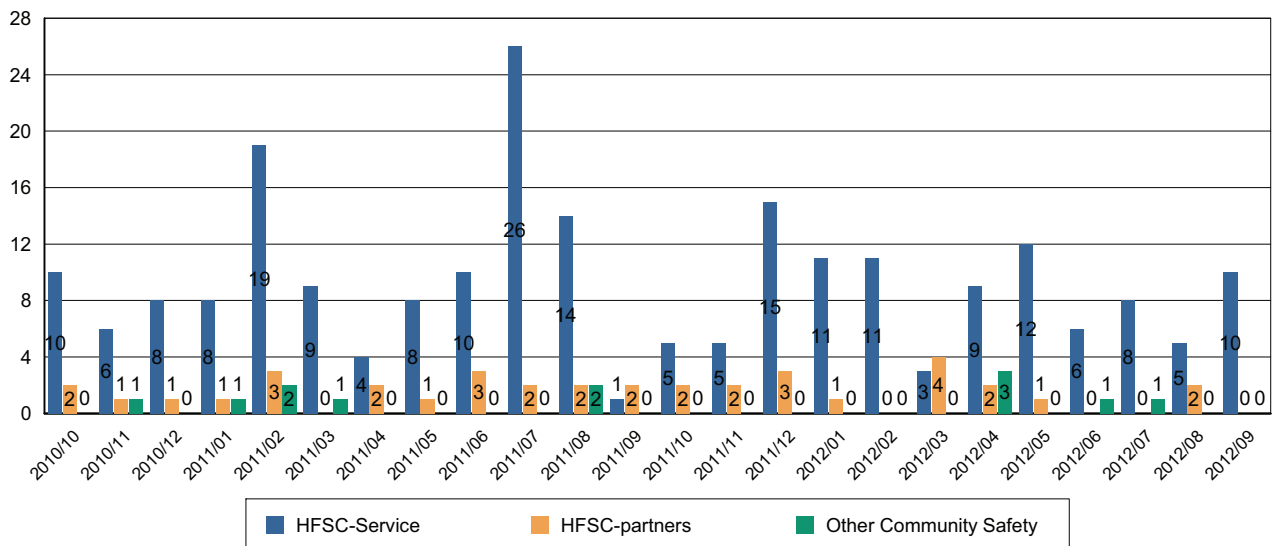
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

September 2012 update

Transition update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

Wiltshire CCG Stakeholder Assembly

Representatives from patient groups, voluntary and community organisations, Army Primary Care, Wiltshire GPs and the local council met to discuss Wiltshire CCGs development and priorities across the county when Wiltshire CCGs held its Stakeholder Assembly on Tuesday 11 September.

Seventy Four delegates received presentations about Mental Health, Preventing Ill Health, Long Term Conditions (including dementia), Planned Care, End of Life, Community and Integrated Care and Unplanned Care & Frail Elderly with the assembly finishing with delegates given the opportunity to take part in a question and answer session with a panel consisting of health professionals and GPs. A wide range of questions were raised covering a variety of themes and attendees welcomed the potential to gain a deeper understanding and to hold meaningful discussions which have an impact on future decision making. The input from GPs was much appreciated as bringing a fresh dimension and honesty to the debate.

Stoptober - Smokefree Campaign

Stoptober will begin on 1 October 2012 and provides a wide range of support, guidance and encouragement for smokers wishing to attempt to go smokefree for 28 days. Stoptober is a positive and supportive campaign to help people achieve their stop smoking goal.

Stoptober is a through the line initiative, incorporating TV, radio, print and online advertising, social media, a regional roadshow, ongoing customer communications and partnership support - as well a full PR campaign and national media partnership.

It will centre around a new Stoptober pack, mobile phone app and 28-day text support programme. These will be available for participants to order and download through www.smokefree.nhs.uk/Stoptober. A range of other collateral including posters, information cards and in-pharmacy assets will be available on the NHS Smokefree Resource Centre www.smokefree.nhs.uk/resources.

NHS Wiltshire launches its Neurological Conditions booklet

The fourth annual stakeholder event for people with long term neurological conditions was held at Devizes Sports Club on Friday 3 August.

The booklet has been compiled and created by NHS Wiltshire with input from people living with long term conditions and their carers. It gives information on the services available in Wiltshire and copies are now available for the public.

Neurological conditions include a wide range of conditions from stroke and brain injuries, Multiple Sclerosis, Parkinsons Disease and Motor Neurone Disease, through to very rare often genetic conditions.

Some conditions cause progressive decline and disability whilst others can cause sudden unpredictable periods of symptoms after long periods of general good health.

To view the booklet online go to:

<http://www.wiltshire.nhs.uk/Downloads/Publications/leaflets/NHS-Neurology-booklet.pdf>

The next PCT Cluster Board Meeting will be held on Wednesday 26 September at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.

Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk)

Update for 10 October 2012 Melksham Area Board

Update From: ..Melksham Community Area Partnership

Date of Area Board Meeting: 10 October 2012

Headlines/Key Issues:

Cross-Community Area Partnership working: Melksham CAP have been working with two other Community Area Partnerships in the area to identify community led, imaginative improvements to public transport, particular bus routes. There are potentially huge savings - £200,000 plus. Wiltshire Council are starting to cut bus services and the concern is whether they're cutting the right ones. Further cross-CAP activity began in September specifically covering the subject of arts and culture.

Community Engagement: Melksham CAP have a stand at the Melksham Food and Drink Festival on Sunday 16th September, and are undertaking an extensive community engagement event at Foundry Close in Melksham on 30th September in order to collect and collate resident's concerns and hopefully establish a community forum (or TARA) on an ongoing basis.

Community Action Plan: The Community Action Plan was updated and reissued at the end of July, and one of the most pleasing aspects of the revision was how many of the identified needs and activities have been completed in the past 6 to 8

months, including the promotion of cycling safety; the opening of two jubilee sports fields which guarantees their status for the future; the opening of a museum for Melksham; promoting the use of the Volunteer Centre, and assisting with the organisation of a Tidy Town day.

Waterways group: MCAP have now facilitated several meetings of a new Waterways Action Group for Melksham. Copies of plans of the proposed Melksham Link are to be placed on public display in a vacant shop window in Melksham as soon as they are available in order to stimulate public comment and feedback.

Projects:

Neighbourhood Plan: The Steering Group continue to be supportive of the concept of a federated neighbourhood plan. Instead of 10 or 11 villages all having their own, we should all get together and do one that covers the area as a whole. This would lead to economies of scale, work and cost. The Partnership would enable this to happen with the support of the board. We would then have a document which will be more influential.

Joint Strategic Assessment (JSA): MCAP intend to attend the JSA for Wiltshire engagement event on Friday 12th October 2012 to establish what's changing in Wiltshire, share information about the JSA programme with local key

stakeholders and establish how various agencies are planning to deal with the issues highlighted.

Future Events/Dates for the Diary:

NEXT MCAP STEERING GROUP MEETING: Melksham Town Hall, 7pm, Thursday 18 October.

Signed:Phil McMullen

Dated:07 September 2012

Report to	Melksham Area Board
Date of Meeting	10th October 2012
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider two applications seeking 2012/13 Community Area Grant Funding and four applications seeking small grants

Community Area Grants

1. Wiltshire People First seeking a portion of £1,500 to provide an oral history of the lives of people with learning difficulties, over the last 100 years.
2. Melksham Amateur football club seeking £2,800 for a football project for young people with a disability

Small Grants

3. Atworth Youth Club seeking £300 for an Aikido project.
4. Great Hinton Indoor Bowling Club seeking £300 for a carpet handling trolley.
5. The Happy Circle Day Centre seeking £350 for a Christmas event
6. Semington Village Hall Management Committee seeking £350 for Christmas Lights

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Melksham Area Board has been allocated a 2012/2013 budget of £49,731 for community grants, community partnership core funding and councillor led initiatives. Following allocation at previous Area Boards, this leaves a total budget of £12,397 for the 2012/2013 budget.
- 1.6. A decision has been made in 2012/2013 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2012/13• Melksham Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.

2.2. There will be 2 further rounds of funding during 2012/13. The remaining will take place on;

- 12 December 2012
- 6 February 2013

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.

4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of £7,797 for Grants and core partnership funding.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
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8.1	Wiltshire People First	An oral history of the lives of people with learning difficulties	£ 1,500 Officer recommends that £500 is awarded to match Bradford on Avon and Trowbridge
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8.1.1. Subject to conditions, the officer recommends this application is awarded;- Bradford On Avon and Trowbridge have agreed to award £500 each towards this project and the recommendation from the officer would be to award £500 to match this funding

8.1.2. The application meets the grant criteria 2012/13

8.1.3. The application demonstrates a link to the Community Plan; encourage the local support of disadvantaged young people and preventing disability becoming a barrier

8.1.4. The application meets locally agreed/area board priorities

8.2. Wiltshire People First are a not- for- profit organisation supporting people with a learning difficulty. The project seeks to provide a project in 3 areas of Melksham, Bradford On Avon and Trowbridge, working with people with a learning difficulty who are keen to tell the public about their lives, aspirations and achievements. Wiltshire People First plan to hold community events, networking opportunities and supporting people to have more of a voice in the 3 areas. The legacy outputs would include DVD, photos and poster to form a display to be held in libraries and open to the public

8.2.1. The project specifically addresses equality and inclusion issues, enabling people with a learning difficult to be heard in their own community.

8.2.2. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

Ref	Applicant	Project proposal	Funding requested
9	Melksham Amateur football club	Football project for young people with a disability	£2,800

9.1.1. Officer recommends the application is awarded

9.1.2. The application meets the grant criteria 2012/13

9.1.3. The application demonstrates a link to the Community Plan: encourage the local

support of disadvantaged young people and preventing disability becoming a barrier

9.1.3. The application meets locally agreed/area board priorities

9.1.4. The applicant is a not for profit organisation providing football coaching for young people.

9.1.5. The project will provide the first disabled football club in Melksham, upgrading WFA coaching to suitably trained coaches with full CRB checks, first aid and with a welfare officer.

9.1.6. Equality and Inclusion are the main focus of this project

9.1.7. If the Area Board makes a decision not to fund the project the project will need to find more funds to progress.

9.2. Small Grants

Ref	Applicants	Project proposal	Funding requested
9.3.	Atworth Youth Club	Aikido project	£300

9.3.1. This project will provide young people with a chance to try Aikido, benefiting young people and giving them confidence. Officer Recommends the small grant is awarded

Ref	Applicants	Project proposal	Funding requested
9.4.	Great Hinton Indoor Bowling Club	Bowls carpet handling trolley.	£300

9.4.1. This project will provide senior members of the bowling club ability to stow the bowling carpet and allow members ease of use of the bowls, thus keeping fit without the heavy lifting and removal of the carpet each time. Officer Recommends the small grant is awarded.

Ref	Applicants	Project proposal	Funding requested
9.5.	The Happy Circle Day Centre	Christmas event for older people who are lonely at Christmas	£350

9.5.1. This project will provide a celebration for Christmas for 35 older people who are socially isolated. Officer recommends the small grant is awarded.

Ref	Applicants	Project proposal	Funding requested
9.6.	Semington Village Hall Management Committee	Christmas Lights for the new initiative of a Christmas tree	£350

9.6.1. This project will provide a focus for the village, young people and older people and help to keep the community spirit-that was demonstrated during the diamond jubilee, alive. The officer recommends the small grant is awarded

Appendices:	<ol style="list-style-type: none"> 1. Appendix 1 Grant application – Wiltshire People First 2. Appendix 2 Grant application Melksham Amateur <u>Small Grants:-</u> 3. Appendix 3 Grant application Atworth Youth Club 4. Appendix 4 Grant application Great Hinton Indoor Bowling Club 5. Appendix 5 Grant application The Happy Circle Day Centre 6. Appendix 6 Grant application Semington Village Hall Management Committee
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail alison.sullivan@wiltshire.gov.uk
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Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
 where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
 PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
 CONSIDERED

1. Your organisation or group

Name of organisation	Semington Village Hall Management Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Semington Christmas Lights.		
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Following discussions with local residents it is proposed that a Christmas tree be purchased for the village and displayed in a prominent position. It is intended that it would bear lights and decorations and that it would provide a focal point in the village for carol singing and other Christmas festivities. A number of local clubs/groups have expressed interest. Local schoolchildren will take part in and will provide decorations for the tree. Local views have been canvassed and it is proposed to locate the tree on the grassed area between High St and Church Street.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Community Area		
Where will your project take place?	Semington		
When will your project take place?	December 2012 (and each Christmas thereafter)		

How will your project benefit your local community? <i>Important: This section is limited to 300 characters only (inclusive of spaces).</i>	The Christmas tree and lights will provide a focal point in the village for Christmas Festivities and will enable the whole community (young and old) to meet and to sing carols. It will encourage a community spirit and will provide a lasting memory of Christmas for young and old.
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How many people will benefit from your project?	The whole village - 850 inhabitants.
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Any other information about your project.
 The recent Diamond Jubilee celebrations demonstrated that there is a community spirit alive in Semington. This project - an entirely novel one for Semington - is designed to foster that spirit and to develop it further. The tree is to be sourced privately and decorations will be provided by local clubs/groups and by the schoolchildren at St Georges School, Semington. This grant request is for the Christmas lights only.

3. Funding

What will be the total cost of your project?	£ 350 (Christmas Lights only)
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How much funding are you applying for (maximum £350)?	£ 350
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If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
			£0

Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)	Semington Village Hall reg cha 305566 Semington Village Hall Management Com
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4. Declaration (on behalf of organisation or group) – I confirm that...

- The information on this form is correct and that any grant received will be spent on the activities specified
- Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date: 20/09/2012
Position in organisation:	

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))